

# MAYESPARK PRIMARY SCHOOL

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Head teacher: Mrs. C. Lamb



7<sup>th</sup> July 2020

Dear Parents / Carers,

As a school we are very proud to offer our families high quality extended childcare. Our Playzone afterschool club has run successfully for many years, providing our children with a wonderful end to the school day. From September 2020, Playzone will be run by an external company called 'Shine'.

Shine already runs our breakfast club very successfully and provide extended school care in a number of Redbridge schools. When last inspected by Ofsted, they were assessed as an 'outstanding' provision; we are very confident that they will continue to uphold high standards.

During this pandemic, Shine have been selected by Redbridge Council to provide childcare during the school holidays for children of key workers. As our school fully reopens in September we are certain that their practise will reflect government guidance and complement our school risk assessment. Whilst in Shine, children will remain in year group bubbles and spend as much time as possible outside.

## Registering and bookings

To book a place you will first need to have registered with Shine; your child will not be able to attend without registering. Once you have registered you are able to make a booking. Registration and bookings are managed online, please use the follow link:

<https://www.shineclubs.com/mayespark-primary-school>

I am sure you will appreciate that at the time of writing this letter, there is still a number of uncertainties regarding the wider reopening of schools in September. At Mayespark, we are committed to keeping you informed and as we approach the new school year, any new procedures relating to our extended school provision will be clearly communicated with you.

## Fees and payment

When booking a place for your child, you will now be able to book either session 1, session 2 (if your child is attending a school club) or session 1 and 2.

### Session 1

£6 per session

3:15 – 4:30pm

food is provided

### Session 2

£6 per session

4:30 – 6pm

food is provided

Please note that school clubs will not be running until at least October and so the option of booking just session 2 is not currently applicable. If your child receives pupil premium funding and has attended Playzone at a reduced cost, the school will be honouring this arrangement and will pay the difference to Shine directly. You will need to pay the reduced cost in advance directly to Shine. If you usually pay



your fees using childcare vouchers, Shine will of course also accept these. Shine Ofsted number is 2570262.

Parents are required to deal directly with Shine regarding bookings; Mayespark will not be handling any finances that are due to Shine. Please be aware that any outstanding fees due to Mayespark for Playzone must be paid in full by 1<sup>st</sup> October. This debt will not be written off as we need the finance to pay salaries.

Please be assured that we will work closely with Shine to ensure your child receives the best care possible and that appropriate safety measures are in place. We trust you will welcome this news and are confident that your child will enjoy their time in Shine. If you have any questions regarding this transition, please do not hesitate to contact me.

Yours sincerely,

Mrs Ige  
Assistant Headteacher

