

MAYESPARK PRIMARY SCHOOL

Goodmayes Lane, Ilford, Essex IG3 9PX Tel: 020 8599 2263
Email: Office@mayespark.redbridge.sch.uk Fax: 020 8597 8422
Web: www.mayesparkprimaryschool.org.uk
Head teacher: Ms E Davies



26 January 2023

Nursery to Year Six Parents' Evening for Spring Term – Face to face meetings (except KERR) KERR only – Video link



Dear Parent/Carer,

I am inviting you to attend our Parents' Evening with your child's class teacher. The consultation meetings will take place on **Wednesday 8th February 3.40pm-5.30pm** and **Thursday 9th February 3.40pm-7.20pm** in school.



If your child is in KERR, your appointment will be via video link with Mrs Amey. School iCloud will send a reminder an hour before your appointment time.

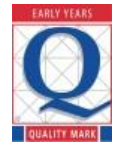


Booking your appointment

The online appointment booking system allows you to choose your own appointment times. You will receive an automated email confirming your appointment.



Appointments are made on a first-come, first-served basis and will be available to book online from your computer, laptop, tablet or phone from 7pm on 27th January.



Please visit <https://mayespark.parentseveningsystem.co.uk> to book your appointment. If you have more than one child in school, the system will leave at least ten minutes in between the appointments. If you are unable to access the booking system or attend an appointment, please contact the school office who will be happy to assist you.



On the day of your appointment

Please come to the main office in good time to allow you to get to the class to meet the teacher. If you have the first appointment please wait to be let in at the front office as teachers will need a short break before starting appointments.



Thank you for your continued support.

Yours faithfully



Ms E Davies
Headteacher

